

**Kansas Planning Standards  
County Emergency Operations Plan  
ESF #6 - Mass Care, Housing and Human Services**

**ESF #Coordinator**

- *List ESF coordinating agency responsible for ESF #6*

**Primary Agency**

- *List primary agency responsible for ESF #6*

**Support Agency**

- *List support agencies responsible for ESF #6*

**Purpose**

- *Purpose statement that describes the reason for the development of this annex*

**Scope**

- *Identify how the plan annex benefits the jurisdiction*

**Policies**

- *List county specific policies regarding ESF #6*

**Concept of Operations**

**General**

- *Identify the position responsible for managing the information flow to and from the EOC*
- *Describe established systems for collecting, processing, and disseminating information*

**Organization**

- *Summarize general concept of operations for shelter and mass care operations*
  - *Managing post-disaster shelters*
  - *Mass feeding*
- *Describe how shelters will be selected and operated*
- *Describe the criteria for selecting shelters*
  - *Kitchen facilities, restrooms, showers, size, communication, parking, accessibility*
  - *Describe criteria for determining structural soundness of shelter*
- *Describe how mass care operations will be conducted*
  - *Reference standard operating procedures*
  - *Describe how registration and tracking of evacuees will be conducted*
  - *Describe how sanitation of shelter will be conducted*
    - *Trash removal, portable facilities janitor service*
- *Describe how the public will be informed of availability and location of mass care facilities*
- *Describe shelter and mass care options for special need groups and individuals*
- *Include provision for handling pets during shelter and mass care operations*

- Describe how disaster behavioral (mental) health services will be provided
- Describe how disaster welfare inquiries will be handled
- Describe who is in charge of security of the shelter
- Identify existing arrangements to provide emergency child care
- Identify the agency responsible for enforcing public health requirements
  - Food safety
  - Bio-terrorism

**Other (for Nuclear Power Plant Counties)**

- Outline plans for reception and care of nuclear power plant evacuee
  - Include a description of potential lodging facilities for evacuees
- Include a description of how evacuees will be informed of shelter and lodging availability and locations
- Describe where contamination screening and decontamination will occur

**Notifications**

- Identify organizations or facilities responsible for providing initial notification
- Reference appropriate plans and/or procedures for receiving or notifying certain facilities, departments, etc.

**Actions**

- **Preparedness**
  - Describe actions for ESF #6 to be taken at preparedness
- **Response**
  - Describe actions for ESF #6 to be taken at response
- **Recovery**
  - Describe actions for ESF #6 to be taken at recovery
- **Prevention**
  - Describe actions for ESF #6 to be taken at prevention

**Direction and Control**

- Identify by position or title who has responsibility of organizing and coordinating the emergency management function during emergency situation

**Responsibilities**

- Summarize primary and support agency responsibilities for ESF #6

**Attachments (recommended)**

- Animal shelter plan or procedures
- Include a list of local reception and care facilities
- List volunteer organizations that can provide human services support during emergencies and the services they provide
- Sample forms and logs