

**Kansas Planning Standards
County Emergency Operations Plan
ESF #2 - Communications**

ESF #Coordinator

- *List ESF coordinating agency responsible for ESF #2*

Primary Agency

- *List primary agency responsible for ESF #2*

Support Agency

- *List support agencies responsible for ESF #2*

Purpose

- *Purpose statement that describes the reason for the development of this annex*

Scope

- *Identify how the annex benefits the jurisdiction*

Policies

- *List county specific policies regarding ESF #2*

Concept of Operations

General

- *Identify the position responsible for managing the information flow to and from the EOC*
- *Describe established systems for collecting, processing, and disseminating information*

Organization

- *Indicate how the jurisdiction will be organized to coordinate communications in an emergency*
- *Reference established plans and procedures detailing with communication protocols*
- *Include a description of the local communications system*
 - *List existing communications systems*

Notifications

- *Identify organizations or facilities responsible for providing initial notification*
- *Reference appropriate plans and/or procedures for receiving or notifying certain staff, facilities, departments, etc.*

Actions

- **Preparedness**
 - *Describe actions for ESF #2 to be taken at preparedness*

- **Response**
 - *Describe actions for ESF #2 to be taken at response*
- **Recovery**
 - *Describe actions for ESF #2 to be taken at recovery*
- **Prevention**
 - *Describe actions for ESF #2 to be taken at prevention*

Direction and Control

- *Describe how communication efforts in support of emergency operations will be directed and controlled*
- *Indicate the line of succession for communications personnel and continuous staffing*
- *Identify by position who has responsibility for organizing and coordinating the communication system during emergency operations*

Responsibilities

- *Summarize primary and support agency responsibilities for ESF #2*

Attachments (recommended)

- *List of the communication frequencies used by response agencies*
- *List of the communication equipment utilized*
- *Describe information displays and software*
- *List of broadcast stations*
- *Identify volunteer and private sector communications available to augment emergency requirements*
- *Identify backup systems*
- *Identify areas of communication coverage and those not covered*
- *Coverage maps*
- *List of repeater locations*
- *Sample logs and forms*