



# JOCOALERT

Thank you for your interest in the JOCOAlert Notification system. This is a pilot program designed to provide urgent weather information and related emergency public information. It will utilize the technology built into the Twitter.com microblog service, which includes a SMS text notification.

Please follow the following six easy steps to sign-up for the JOCOAlert notification system.

## STEP 1:

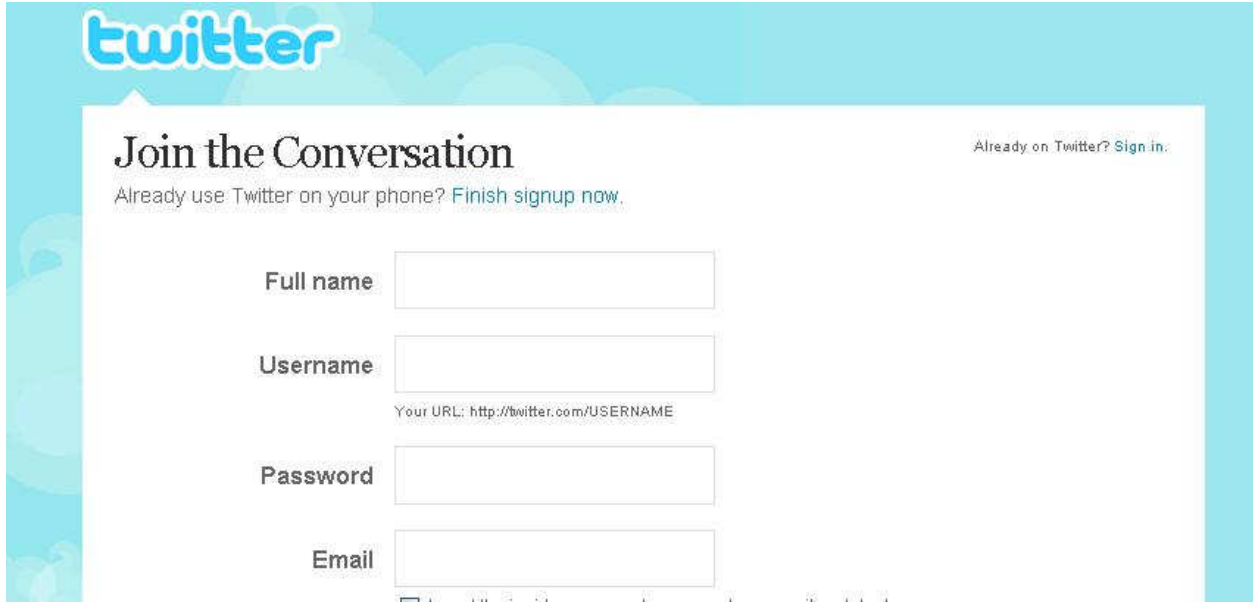
Open an internet browser (ex: Microsoft Internet Explorer) and type in [www.twitter.com/jocoalert](http://www.twitter.com/jocoalert). You should see a screen that looks like this:

The screenshot shows the Twitter interface for the JOCOAlert account. At the top left is the Twitter logo. In the top right corner, there is a button that says "Login / Join Twitter!". Below this is a yellow banner with a small bird icon on the left. The banner contains the text: "Hey there! JOCOAlert is using Twitter." followed by a paragraph: "Twitter is a free service that lets you keep in touch with people through the exchange of quick, frequent answers to one simple question: What are you doing? **Join today** to start receiving JOCOAlert's updates." To the right of this text is a green button that says "Join today!". Below the button is a link: "Already using Twitter from your phone? Click here." Below the banner is the profile information for JOCOAlert. It shows a profile picture of a brown square with "o\_o" inside, followed by the name "JOCOAlert". To the right of the name is a box containing the name "Name JOCO EM" and statistics: "0 following", "3 followers", and "2 updates". Below the profile information is a section labeled "Updates".

Click on the green "Join Today!" button. If you already have a Twitter account simply click on the Login button at the top right corner and proceed to Step 5.

## STEP 2:

Fill in all the empty boxes on this page to establish a Twitter account and to begin to follow JOCOAlert. The screen will look like the following:



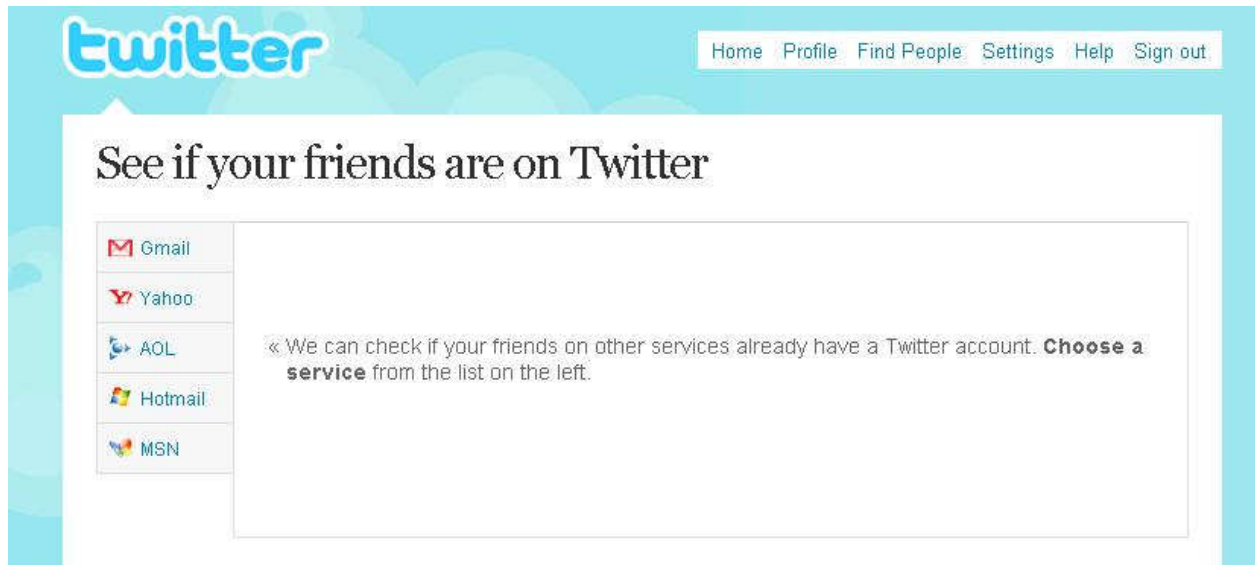
The image shows the Twitter sign-up page with the following elements:

- Twitter logo** in the top left corner.
- Join the Conversation** as the main heading.
- Already on Twitter? Sign in.** as a link in the top right.
- Already use Twitter on your phone? Finish signup now.** as a link below the heading.
- Full name** label next to an empty text input box.
- Username** label next to an empty text input box.
- Your URL: http://twitter.com/USERNAME** text below the username box.
- Password** label next to an empty text input box.
- Email** label next to an empty text input box.
- A row of small, faint icons at the bottom of the form area.

Once you have filled in all your information, click 'Create My Account'.

### STEP 3:

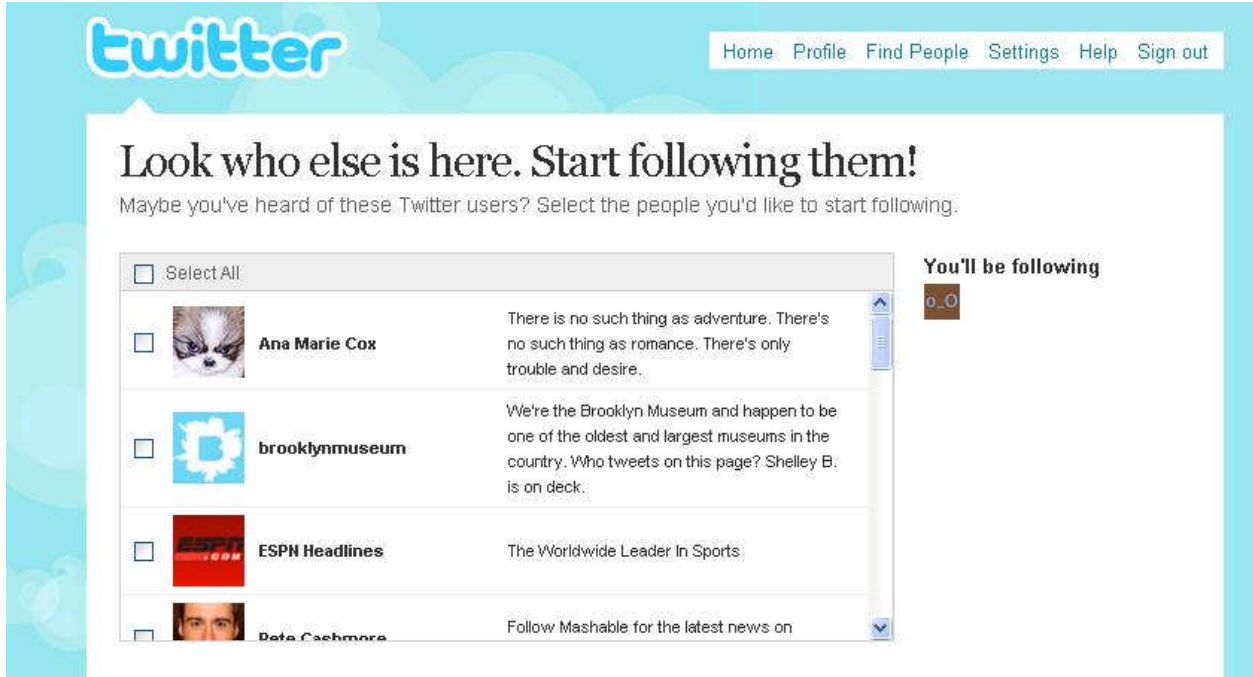
The next screen will look like this:



This is a Twitter feature not necessary to sign up for the JOCOAlert notification system. Simply click "Skip this step" at the bottom of the page.

#### STEP 4:

The next step is another Twitter functionality that does not have to be adopted for use of the JOCOAlert notification system. The screen will look like this:



Simply click the green “finish” button at the bottom of the screen to complete the registration process. You have now subscribed, via Twitter, to the JOCOAlert notification system.

**STEP 5:**

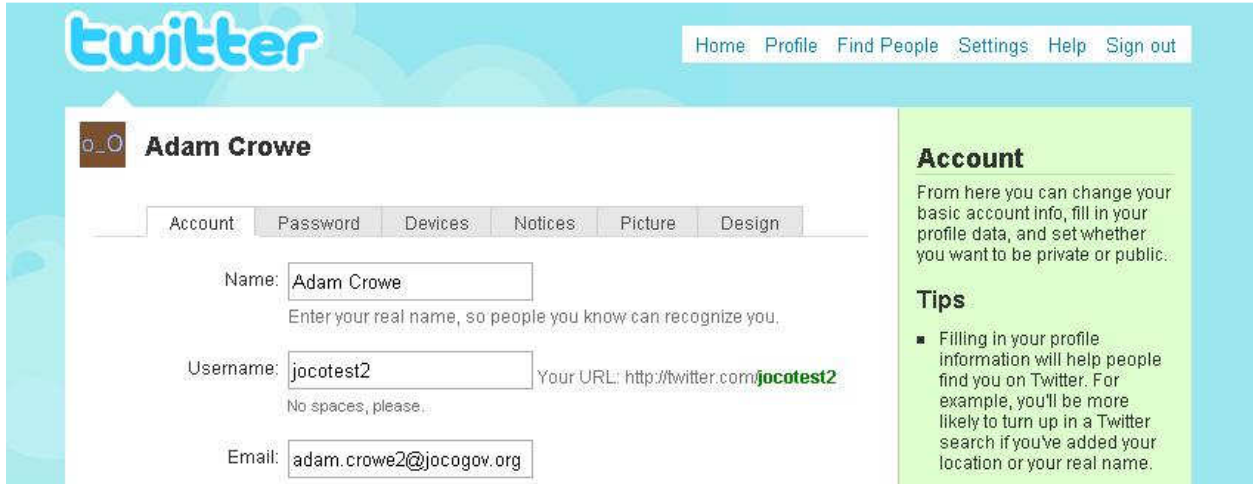
If you already have a Twitter account, simply login by clicking on the “Login” button at the top. Once you have entered your Username and password you will see a confirmation screen that looks like this:



Once you see this screen, simply click on the box to the left of JOCOAlert to subscribe to the notification system.

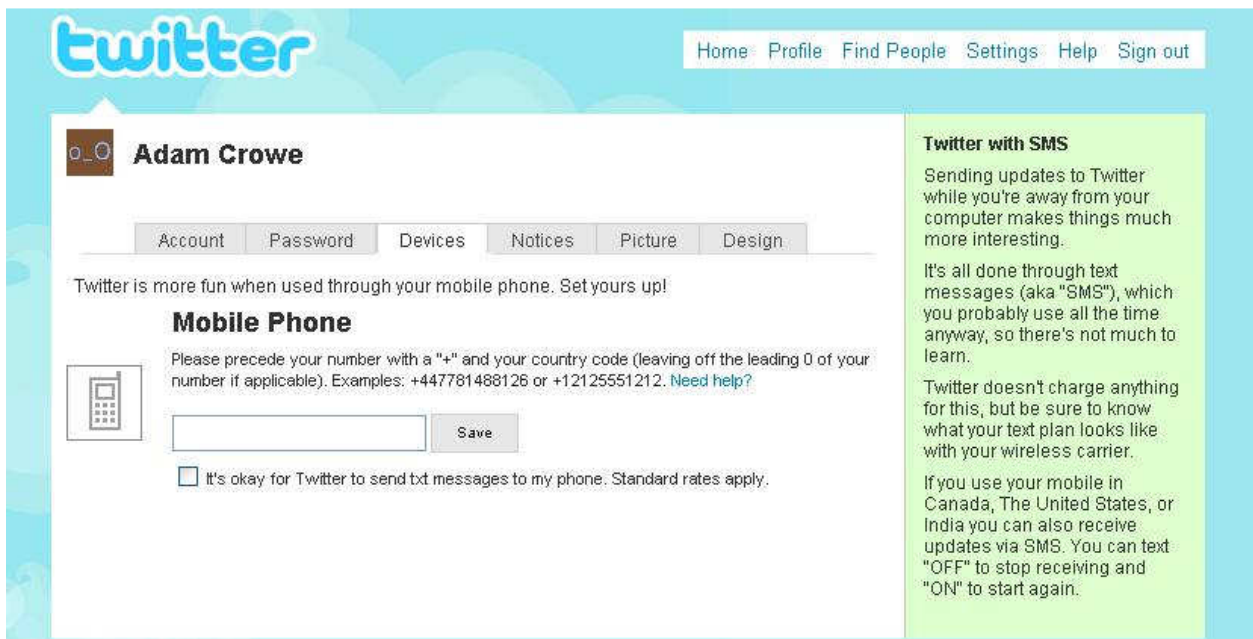
## STEP 6:

Once you have subscribed to the JOCOAlert notification system, you need to change your settings to receive updates via SMS text message. Click on “Settings” at the upper top bar. Once you click on it, the following screen will appear:



The screenshot shows the Twitter account settings page for Adam Crowe. The top navigation bar includes Home, Profile, Find People, Settings, Help, and Sign out. The user's name is Adam Crowe. The Account tab is selected, with other tabs for Password, Devices, Notices, Picture, and Design. The form fields are: Name: Adam Crowe (with a note: "Enter your real name, so people you know can recognize you."); Username: jocotest2 (with a note: "No spaces, please."); Email: adam.crowe2@jocogov.org (with a note: "Your URL: http://twitter.com/jocotest2"). A right-hand sidebar contains an "Account" section with instructions on how to change profile data and a "Tips" section with a bullet point: "Filling in your profile information will help people find you on Twitter. For example, you'll be more likely to turn up in a Twitter search if you've added your location or your real name."

Next, click on the “Devices” tab and following the directions to activate a mobile phone number. The screen will look like the following:



The screenshot shows the Twitter account settings page for Adam Crowe, with the Devices tab selected. The top navigation bar is the same. The user's name is Adam Crowe. The Devices tab is selected, with other tabs for Account, Password, Notices, Picture, and Design. The text reads: "Twitter is more fun when used through your mobile phone. Set yours up!". Below this is the "Mobile Phone" section with a mobile phone icon, a text input field, and a "Save" button. A note says: "Please precede your number with a '+' and your country code (leaving off the leading 0 of your number if applicable). Examples: +447781488126 or +12125551212. Need help?". Below the input field is a checkbox with the text: "It's okay for Twitter to send txt messages to my phone. Standard rates apply.". A right-hand sidebar contains a "Twitter with SMS" section with instructions on how to use SMS for updates, including a note that Twitter doesn't charge for this but users should know their text plan, and a note that users in Canada, the US, and India can also receive updates via SMS.

The country number for the United States is “1”. Once you have entered your number and click in the check box, hit save. You will be asked to text a code to 40404 to confirm your registration. Once that is complete you are ready to begin receiving notifications through the JOCOAlert system via SMS text message.

**Please note: The JOCOAlert notification system is free; however, you may be charged by your wireless carrier based on what your text message plan looks like with your carrier.**