

ESF #7 – Resource Support

ESF #7 Coordinator:	The Adjutant General's Department, Kansas Division of Emergency Management
Primary Agency:	The Adjutant General's Department, Kansas Division of Emergency Management Department of Administration, Division of Purchasing
Support Agencies:	The Adjutant General's Department, Kansas National Guard The Salvation Army Kansas Voluntary Organizations Active in Disasters Kansas Voluntary Organizations Active in Disasters, Radio Amateur Civil Emergency Services

Purpose

Emergency Support Function (ESF) #7 – Resource Support assists the supporting state agencies and local government requiring resource support prior to, during, and/or after a disaster/emergency.

Scope

Resource support to local governments consists of emergency relief supplies, facility space, office equipment, office supplies, telecommunications, contracting services, transportation services (in coordination with ESF #1 - Transportation), security services, and personnel required to support immediate response activities.

Policies

Upon implementation of the Kansas Response Plan (KRP), the Resource Support Agencies provide operational assistance to the affected areas.

Support agencies furnish resources to help meet ESF #7 requirements, including procurement personnel necessary to establish operations effectively at the State Emergency Operations (SEOC) or Joint Field Office (JFO) levels. Such support is terminated at the earliest practical time.

All procurement is in accordance with current state laws and administrative regulations.

Concept of Operations

General

When the Kansas Division of Emergency Management (KDEM) determines that a potential or actual disaster/emergency requires the activation of ESF #7 a determination will be made of which agencies will provide immediate support and which agencies remain on stand-by.

Support can be provided through federal, state, or local resources or donations.

Organization

During an emergency or disaster, the primary and support agencies of ESF #7 will assign personnel to the SEOC. ESF #7 will respond directly to the Plans Branch Chief who reports to the Incident Commander. In addition, ESF #7 will:

- Alert designated primary personnel of possible resource needs and to report to the SEOC;
- Maintain liaison with other ESFs and interested parties;
- Take action if another ESF requires assistance in obtaining needed items;
- ESF #7 finds a source for needed items and provides to the requesting ESF the name of the contact person, the price and schedule for when the material can be made available at the established location; and
- Support agency purchasing professionals may be asked to help locate sources of needed items, while posted at their own agencies.

Notification

- KDEM will notify the ESF #7 agencies when an area of Kansas is threatened or has been impacted by an emergency or disaster event;
- The designated agencies notified will report to the SEOC if so advised or requested by the KDEM;
- The agencies designated to report to the SEOC will notify their agency personnel of the impending or actual event; and
- Inventories of resources, including but not limited to pre-arranged staging areas, government buildings, public facilities and agency contacts, will be reviewed.

Actions

Once activated in the SEOC, ESF #7 team members on duty will accomplish one or more preparedness, response, recovery, and mitigation actions. The following is a list of those actions:

- **Preparedness**
 - Place ESF #7 personnel on standby or direct to staging areas with some facilities staff for immediate response;
 - Stage resources near the expected impact/emergency areas when possible; and
 - The available resources and facilities that are necessary to respond to an emergency will be identified and assessed for possible deployment.
- **Response**
 - Some support agencies may be directed to deploy personnel and other resources;
 - Buildings will be leased for staging area warehouses or to replace damaged or destroyed facilities;
 - Communication resources will be provided in coordination with ESF #2 - Communications;
 - Transportation needs will be provided in coordination with ESF #1 - Transportation;
 - Assist, facilitate, and coordinate contractual services between the State and commercial sources;
 - Office furniture, equipment, and supplies will be provided from existing state inventories, or will be procured;
 - Food and fuel will be provided with cooperation of ESF #11 - Agriculture and Natural Resources and #12 - Energy respectively;
 - Security for staging areas and facilities will be provided by ESF #13 - Public Safety and Security;
 - KDEM's Planning Section and ESF #7 will provide a report listing all generators and other supplies ordered and en-route to staging area personnel before they depart the SEOC for the staging area; and
 - KDEM will maintain records for all properties loaned to ESF #7 in support of the SEOC by the federal government.
- **Recovery**
 - ESF #7 will support KDEM's Planning Section with providing logistical support for:
 - Staff movement;
 - Procuring equipment after disaster events;
 - Deploying staff in event a Forward and/or Alternate SEOC is established; and
 - Providing logistical support the disaster field offices; and
 - Supporting disaster field offices.

- **Prevention**
 - Work with other state agencies and local purchasing directors and other purchasing agents; and
 - Encourage local jurisdictions to work with County Emergency Operations Center personnel at the county level to build databases for acquisition of goods and services that may be needed for preparedness, response, and recovery.

Direction and Control

- Activities will be coordinated through the SEOC that will serve as the source of all direction and control;
- The Adjutant General (TAG) or designee of KDEM provides direction and control for ESF #7 to include mission assignments, mutual aid, Kansas Emergency Response Team (KERT), contracts for goods and services, radiological emergencies, and recovery and mitigation activities;
- ESF #7 falls within the Plans Branch Chief's arena;
- Agencies of ESF #7 may serve the KERT in Field Operations (i.e., the Kansas Assessment Team, JFO operations, Disaster Recovery Center operations, intrastate and/or interstate mutual aid assistance, etc.);
- When a request for assistance is received by ESF #7 it is assigned to the agency or agencies that have the most appropriate resources and expertise to accomplish the task;
- KDEM will assist in the coordination of federal response efforts under the provisions of a Presidential Disaster Declaration; and
- ESF #7 responds from the SEOC and the State Command Posts, as determined by the Operations Chief.

Responsibilities

KDEM is designated as the coordinator for ESF #7. As ESF coordinator, KDEM coordinates meetings, plans, exercises, training, and other activities with the private sector and the ESF #7 support agencies

The Adjutant General's Department

Kansas Division of Emergency Management

- Prepare all requests for federal assistance;
- Utilize emergency purchase authority for response and recovery, according to state laws and administrative regulations; and
- Physical establishment and operations of Mobilization Areas and the State Logistical Staging Area(s).

Kansas Department of Administration

Division of Purchasing

- Provide support staff for the procurement of commodities and services, the leasing of buildings, and other facilities, and facilities management; and
- Coordinate and allocate food, equipment, and supplies made available through the Federal and State Surplus Property Programs. Supplies and equipment will be provided from current state stocks or if necessary, from commercial sources.

The Adjutant General's Department

Kansas National Guard

- Provide personnel to assist in loading and unloading, sorting, packaging and otherwise handling commodities, supplies and equipment at logistics centers;
- Be prepared to provide state-owned resources to assist in the storage, warehousing and movement of commodities, supplies and equipment as required. This includes grounds, facilities, vehicles and equipment; and
- Be prepared to provide personnel for Mobilization Areas and the State Logistics Staging Areas.

The Salvation Army

- Manage donations from public and private organizations per Memorandum of Agreement.

Kansas Voluntary Organizations Active in Disasters

- Provide a liaison for the SEOC, Mobilization Areas, and the State and Local Logistics Staging Areas;
- Coordinate commodities, supplies and equipment that are specifically solicited by their agency; and
- Inform the SEOC of any unexpected shortfalls experienced in the delivery of incoming commodities, supplies, and equipment.

Radio Amateur Civil Emergency Service

- Provide communication assistance and support, where possible, between the SEOC, Mobilization Areas, the State and Local Logistics Staging Areas, checkpoints, weigh stations, etc. If requested and within capabilities, provide a liaison at the Mobilization Areas and the State and Local Logistic Staging Areas.

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