

**JOHNSON COUNTY, KANSAS
EMERGENCY OPERATIONS PLAN**

ESF4-Fire Fighting

Planning Team

Purpose

This ESF Annex provides guidance for the organization of County resources to respond to fires resulting in an emergency situation exceeding normal firefighting capabilities. Specifically, it discusses:

- Fire suppression and prevention activities
- Mutual aid and resource augmentation
- Fire command and control structure

The Fire Departments and other supporting agencies have existing emergency plans and procedures. ESF #4 is not designed to take the place of these plans, rather it is designed to complement and support the departmental staffing and procedures already in place.

Scope

This ESF Annex is designed to provide a flexible organizational structure capable of meeting the varied requirements of many emergency scenarios with the potential to require activation of the County Emergency Operations Center (EOC) and implementation of the County Emergency Operations Plan (CEOP).

ESF #4 is a functional annex to the CEOP and to the extent possible, information contained in other sections of the EOP will not be repeated in this document.

Policies

ESF #4 applies to all agencies and organizations with assigned emergency responsibilities as described in the CEOP.

The ESF #4 Coordinator and the support agencies are critical members of the EOC Team and will work within the EOC structure described in ESF #5 – Emergency Management.

Fire departments located in the County train their personnel in the Incident Command System (ICS) and the National Incident Management System (NIMS) to help ensure coordination during emergency situations.

Concept of Operations

General

The **INSERT AGENCY** is designated as the coordinator for ESF #4. As ESF coordinator, **INSERT AGENCY** coordinates meetings, plans, exercises, trainings, and other activities with the private sector and the ESF #4 support agencies.

The **INSERT AGENCY** is responsible for dispatching fire fighting resources within the County.

A comprehensive resource inventory of county fire department apparatus and equipment is maintained by **INSERT AGENCY**.

Providers of specialized equipment are responsible for ensuring the proper training and certification of equipment operators.

Under NIMS, the Safety Officer assesses hazardous and/or unsafe situations, and either develops measures or ensures compliance with existing policies for assuring personnel safety of responders.

Organization

Tactical firefighting operations will be controlled by the Incident Commander(s) at the scene(s) ICS structure. The Incident Commander(s) will assess the need for additional resources and request that the EOC deploy assets to support field operations.

Outside firefighting resources will be controlled by the procedures outlined in mutual aid agreements. These agencies will remain under the direct control of the sponsoring agency, but will be assigned by the Incident Commander and/or the EOC to respond as necessary.

The County Emergency Operations Center (EOC) will serve as the central location for interagency coordination and executive decision-making, including all activities associated with ESF #4.

The ESF #4 team members are critical members of the EOC Team and will work within the EOC structure as described in ESF #5 – Emergency Management.

INSERT JURISDICTION SPECIFIC FIRE COVERAGE AREAS

INSERT JURISDICTION SPECIFIC CRITICAL OR SPECIALIZED CAPABILITIES (I.E., HIGH ANGLE RESCUE, HAZMAT TEAM, ETC.)**Notifications**

The Incident Commander will keep the Emergency Management Department informed of escalating fire situations with the potential to require activation of the County EOC. Once notified, the Emergency Management Director, or designee, will activate the EOC.

Once activated, the Emergency Management Director, or designee, will request that an appropriate Fire Department representative report to the EOC to serve as the ESF #4 Coordinator. As additional EOC staffing needs become apparent, other department and support agency representatives may be asked to report to the EOC.

Actions**Preparedness**

- Maintain this ESF Annex as well as supporting operating procedures and guidelines.
- Ensure fire personnel receive appropriate emergency operations training.
- Ensure fire mutual aid agreements with surrounding jurisdictions are current.
- Develop and maintain mutual aid agreements with private area resources that could be useful for fire prevention or suppression.
- Develop and maintain standard operating guides and checklists to support emergency firefighting operations.
- Ensure emergency call-up and resource lists are current.
- Ensure the availability of necessary equipment to support firefighting activities.
- Participate in emergency training and exercises.

Response

- Respond as required on a priority basis.
- Activate mutual aid if needed.
- Coordinate activities with other responding agencies.
- Coordinate outside fire resources.
- Alert or activate off-duty and auxiliary personnel as required by the emergency.
- Conduct other specific response actions as dictated by the situation.

Recovery

- Support clean up and restoration activities.
- Review plans and procedures with key personnel and make revisions and changes.
- Replenish supplies and repair damaged equipment.
- Continue all activities in coordination with the EOC based on the requirements of the incident.
- Participate in after-action briefings and develop after-action reports.

- Make necessary changes in this ESF Annex and supporting plans and procedures.

Prevention

- Participate in hazard identification process and identify and correct vulnerabilities in the firefighting function.
- Develop fire safety programs that include disaster situations and present them to the public.

Direction and Control

The ESF #4 – Firefighting Coordinator will:

- Work with the EOC Team to rapidly assess the situation and take appropriate actions to support firefighting activities at the scene(s).
- Deploy fire personnel and equipment to the location(s) of greatest need.
- Assess the need f

All firefighters are trained to at least the **INSERT APPROPRIATE TRAINING LEVEL** level in accordance with 29 CFR 1910.120. Hazardous Materials team members are trained to the **INSERT APPROPRIATE TRAINING LEVEL** level under the same regulation.or outside fire resources and request assistance as needed.

- Coordinate all responding firefighting resources, assess their needs, help them obtain resources and ensure required tasks can be accomplished.
- Serve as liaison with firefighting resources from outside the County and if necessary, with State and Federal firefighting resources.
- Work with the Coordinators of other closely related ESFs, when activated (particularly, ESF #9 – Search and Rescue and ESF #10 – Oil and Hazardous Materials Response).
- Work with the Incident Commander(s) to ensure fire personnel deployed to the scene are appropriately outfitted with, and trained to use, personal protective equipment required by the presence of any potentially hazardous materials/substances.
- Work closely with local law enforcement and the Federal Bureau of Investigation (FBI) regarding credible terrorist threat assessments.
- In the event of terrorist incident, the FBI will serve as the Lead Agency for criminal investigation and the ESF #13 -- Public Safety and Security Coordinators will work closely with the FBIJointOperationsCenter.

All firefighters are trained to at least the **INSERT APPROPRIATE TRAINING LEVEL** level in accordance with 29 CFR 1910.120. Hazardous Materials team members are trained to the **INSERT APPROPRIATE TRAINING LEVEL** level under the same regulation.

Responsibilities

All tasked agencies will:

- Develop applicable standard operating procedures, guidelines and/or checklists detailing the accomplishment of their assigned functions
- Provide ongoing status reports as requested
- When requested, deploy a representative to the County EOC to assist with ESF #4 activities

- Maintain updated resource inventories of supplies, equipment, and personnel resources, including possible sources of augmentation or replacement
- Document all costs and expenses associated with response and recovery activities taking care to clearly separate disaster related work in the event that reimbursement from State and Federal government becomes available
- Maintain up-to-date rosters for notifying personnel and 24-hour EOC staffing capabilities
- Perform other emergencies responsibilities as assigned

INSERT SPECIFIC LOCAL RESPONSIBILITIES IN SUPPORT OF ESF #4 BELOW -- SEE STANDARD TEXT FOR SUGGESTIONS

Administration and Support

Support

Requests for emergency assistance will be resolved at the lowest level direction and control facility with appropriate response resources capabilities. Unresolved assistance requests will normally flow upward from cities to the county, and/or field deployed command posts to responsible representatives in the State Emergency Operations Center (SEOC), and as required to other states or the federal government for assistance support.

Agreements and Understandings

All agreements and understandings entered into for the purchase, lease, or otherwise use of equipment and services, will be in accordance with the provision of laws and procedures.

The Proclamation of a State Disaster issued by the Governor may suspend selected rules and regulations that affect support operations. The primary agency will determine the specific impact of the situation and inform the ESF group members.

Status Reports

The primary agency will maintain status of all outstanding assistance requests and unresolved ESF-related issues. This information will be summarized into periodic status reports and submitted in accordance with applicable operating procedures.

Expenditures and Recordkeeping

Each ESF agency is responsible for establishing administrative controls necessary to manage the expenditure of funds and to provide reasonable accountability and justification for federal reimbursement in accordance with the established guidelines.

The first source of funds for expenditures by agencies in response to an emergency, imminent disaster, or recovery from a catastrophic incident, is to be from funds **INSERT LOCAL FUNDING SOURCE**.

Following the conclusion of any significant emergency event/incident or exercise, the primary agency representative will conduct a critique of the group activities during the event/incident/exercise.

Support agencies will provide written and/or oral inputs for this critique and the primary agency representative will consolidate all inputs into a final report and submit it to the County Emergency Management Director.

Critiques

Following the conclusion of any significant emergency event/incident or exercise, the primary agency representative will conduct a critique of the group activities during the event/incident/exercise.

Support agencies will provide written and/or oral inputs for this critique and the primary agency representative will consolidate all inputs into a final report and submit it to the County Emergency Management Director.

Attachments

- Map of fire service providers and coverage

INSERT DOCUMENT

- List of firefighting resources
 - Suppliers
 - Services/contracts

- Equipment

- Equipment operators

[INSERT DOCUMENT](#)

- Sample forms and logs

[INSERT DOCUMENT](#)

- Actions by Timeframe

[LINK TO CHECKLIST](#)