

RESOURCE MANAGEMENT

RESPONSIBILITY: The Johnson County Emergency Management and Homeland Security (JCEMHS) Department is responsible for coordinating critical resource management during an emergency or disaster. Individual county departments & agencies will maintain listings of critical resources with respect to their own operations. Those departments/agencies will also “flag” any resources that may require expedited procurement and/or some formal arrangements with vendors (i.e., memorandums of agreement/understanding) for the county Purchasing Department. Cities will also maintain lists of their critical resources, and provide these lists to JCEMHS upon request.

For smaller emergencies, resource management will be handled by the cities and/or individual county departments/agencies. For larger scale emergencies, where limited local resources may require centralized coordination & prioritization, the Response Operations Section in the county Emergency Operations Center (EOC) will assume this responsibility. The EOC Resources Support Group will be responsible for finding and obtaining any additional resources needed.

The county and its jurisdictions will use the system established by the National Incident Management System’s (NIMS) National Mutual Aid and Resource Management Initiative to identify, request, receive, and track resources.

INITIAL SUSTAINABILITY: While Johnson County has considerable resources on which to draw during an emergency or disaster, the time it will take for resource management efforts to become effective would suggest that:

- **24 Hours After an Event:** Generally, response agencies should be able to sustain themselves for the first 24 hours of an emergency or disaster.
- **72 Hours After a Disaster:** Households and businesses in the area directly affected by the emergency or disaster should plan on sustaining themselves for a period of at least 72 hours.

NEEDS ASSESSMENT: Determining what types of resources and how many of them are needed is critical to providing a rapid, effective and coordinated response to an emergency or disaster. Cities will perform needs assessments within their own jurisdictions, while the county will determine needs in the unincorporated areas.

- **Type of Information:** For goods or equipment, provide a sufficiently detailed description (model, capacity, rating, etc.) to correctly identify the item, the number needed, the time frame they are required. For services, identify the action to be completed, the scope of the action, and the time frame for its completion. For

personnel resources, specify required skills or qualifications, the number of persons needed & the time frame for their use.

- **Sources of Information:** These include, but are not limited to damage assessment reports; Incident Commander requests; the formal requests of mayors, city administrators and/or other public safety officials; and projected needs identified by the Plans & Information Group in the county Emergency Operations Center (EOC).

MUTUAL AID AGREEMENTS:

- Johnson County Resolution 115-95 implements the authority to render and receive emergency mutual aid.
- **Heavy Constructors Association of Greater Kansas City:** Johnson County maintains a Memorandum of Understanding with the Heavy Constructors Association of Greater Kansas City. This MOU allows Johnson County to call the association and request assistance under its "Plan Bulldozer". "Plan Bulldozer" is a program the association sponsors that details how the association can assist the county in identifying and procuring services and resources from local contractors during a declared disaster.

ASSISTANCE FROM OTHER GOVERNMENT AGENCIES: When it becomes clear that local resources will be insufficient to handle the situation, the issuance of a local emergency/disaster declaration is the mechanism for obtaining assistance from other government agencies: (See Emergency/Disaster Declarations in the Basic Plan)

- **State:** Assistance from state agencies may be available:
 - Without a State Declaration: State resources that would be available include personnel and resources near the disaster area. Funds to cover the cost of that equipment are not included in this type of assistance.
 - With a State Declaration: All state resources become available, including reimbursement to the state agency for operating costs related to the disaster.
- **Federal:** Assistance from the federal government may be available:
 - Without a Federal Declaration: To protect life, local commanders of Department of Defense organizations have the authority to respond without a federal declaration. Otherwise, federal assistance is usually limited to providing technical expertise from agencies such as the Army Corps of Engineers.
 - With a Federal Declaration: A variety of resources are available through different programs, including technical expertise, equipment and funding.

RESOURCE TYPING: The county and its jurisdictions will use the standards and definitions established by the National Mutual Aid and Resource Management Initiative as the basis for identifying and categorizing resources.

ADMINISTRATIVE/LOGISTICAL RESOURCES: Individual county departments and agencies are responsible for the inventory, storage, maintenance and replacement of their administrative and logistical support items.

COUNTY EMPLOYEES: The Director of Human Resources or his/her designee will coordinate the internal reassignment of County personnel who have no pre-assigned disaster responsibilities.

RESOURCE RELOCATION: Should relocating essential resources (personnel, supplies, equipment, etc.) become necessary, each county department/agency will either move to its pre-determined alternate location or be prepared to move to some other safe location outside of the threatened or impacted areas.

RESOURCE STAGING: Criteria used for the selection of resource staging areas will include proximity to the affected area, transportation access, communications capability, storage space & conditions, security, etc.

PRIORITIZATION: In general, resource management activities will be geared to support life saving and public safety as its first priority. Specific priorities will be set by the EOC Director in consultation with the appropriate Chief Executive or a designated official in the EOC.

COSTS: Purchase price & contract costs will be the responsibility of the requesting agency, but may be submitted for reimbursement, pending on the issuance of a state or federal declaration.

DONATED GOODS, SERVICES & EQUIPMENT: Donated goods, services, and equipment will be coordinated through the Kansas City Community Organizations Active in Disaster (KCCOAD) or specific volunteer agencies. Volunteer and donations management must be closely coordinated with the Resources Support Group in the county Emergency Operations Center (EOC) to ensure complementary efforts and avoid unnecessary procurement. Public information announcements will be judiciously utilized to request the specific types of goods, services & equipment needed and to encourage monetary donations through existing relief organizations whenever possible. Key elements of volunteer and donations management will involve the receipt, inventory, organization & channeling of:

- **Donated Goods:** The Salvation Army will manage in-kind donations for individual assistance, including food, clothing, toiletries and household items.
- **Services:** Unaffiliated volunteers will be referred to a Volunteer Reception Center (VRC) if established; otherwise they will be referred to specific volunteer agencies.
- **Equipment:** The procurement of donated equipment will be coordinated through the Resources Support Group.

- **Monetary Donations:** Funds donated to support emergency relief efforts will be collected by existing relief organizations.